

UNCLASSIFIED

1HSA-82-010

18 February 1982

MEMORANDUM FOR: Members of Agency Software Standards Committee

FROM:

Chairman

STAT

SUBJECT: Minutes of February 12 Meeting

1. Introduction

The Agenda items included: (1) review of open action items, and (2) finishing the review of the Development/Acquisition Policy Manual.

2. Proceedings

A) The status of action items is summarized in a table to follow.

B) A number of specific changes to the Development/Acquisition Policy Manual were identified and agreed to. The next version of the manual, incorporating these changes, will be available on March 5. The emphasis in the standards effort will now shift to the lower level standards/guides; it is anticipated that some of the insight gained in writing the lower level documents will feedback into the final Policy Manual.

C) There was considerable discussion concerning the specification hierarchy and flow. In particular, the transformation of user stated requirements to technically state requirements was not well understood -- the process and the time at which this takes place in the life cycle. The relationship of the SDS, SSS, and PDS needs further clarification also. These matters will be pursued in future meetings.

D) The schedule for delivering the lower level standards was distributed. The first is the standard for the System Requirement Document, due on February 19.

STAT

UNCLASSIFIED

UNCLASSIFIED

3. Next Meeting

Date: March 5, 1982

Time: 1:30 - 4:30

Place: 7D-32, Hqs.

Agenda: (1) Open Action Items

(2) Review of Standard for System Requirements Document



STAT

Attachment:

"An Experiment in Small-Scale Application Software Engineering," Barry W. Boehm, from IEEE Transactions on Software Engineering, dated September 1981.

UNCLASSIFIED